



**State of Wisconsin
Homeland Security Council**

SCOTT WALKER
Governor

MAJ GEN DONALD P. DUNBAR
Homeland Security Advisor

Department of Military Affairs
2400 Wright Street
Madison, WI 53704

608.242.3075

Open Session Meeting Minutes

Department of Military Affairs
2400 Wright Street, Classroom 230
Madison, WI

Wednesday, December 21, 2016
9:25 AM – 10:16 AM

Members present: Chair Major General Donald Dunbar (DMA), Chief Kevin Bierce (Fire Services), David Cagigal (DOA), Chief David Erwin (Capitol Police), Patrick Hughes (DOC), Superintendent J.D. Lind (WSP), Dr. Jonathan Meiman (DHS), Chairperson Ellen Nowak (PSC), Chief Steven Riffel (Wisconsin Chiefs of Police Association), Brian Satula (WEM), Bruce Slogoski (APWA–WI), Jason Smith (DCI), and David Woodbury (DNR).

Members absent or excused: Sheriff David Mahoney (Badger State Sheriff's Association) and Michelle Wachter (DATCP).

Alternates present: Chris DeRemer (DCI Brevet), Sheriff Nate Dreckman (Badger State Sheriff's Association), Eugene Essex (DOA//COOP), Andrew Kell (PSC), Captain Todd Kuschel (Capitol Police Brevet), Michael Linsley (DATCP), Bill Oemichen (DHS), Colonel Chuck Teasdale (WSP), Steven Wierenga (DOC), and Lieutenant Paul Wolfe (WSP).

Others present: Robert Berry (Governor's Office), Randi Milsap (DMA), Jeff Anderson (USAO), Kelly Bradley (DMA), COL Tim Covington (WING), Greg Engle (WEM), LT Greg Gilmore (USCG), Jackie Guthrie (DMA), Brittany Haag (Capitol Police), Maj Dave Hellekson (WING), Colleen Hermans (WEM), Michael Hinman (DMA), Jay Jurci (DCI/WSIC), Paul Kanter (USAO), James King (FEMA), Detective Christopher Litzkow (Capitol Police), Matt Loppnow (TSA), Bill McNary (WiDOT/DTSD), Mark Michie (DMA), Bill Nash (DOA/DET), Katie Reinfeldt (DMA), Ed Rooney (TSA), Jonathan Truttman (DHS), CPT Cate Vogel (DMA), Tim Weller (USDHS), and Kevin Wernet (WEM).

9:25 AM: Re-convene in open session.



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4. Announcement of closed session discussion and action.

Chair Dunbar recapped the closed session, which included approving closed session minutes as well as agency and working group confidential intelligence reports.

5. Review and approval of November 16, 2016 open session meeting minutes.

A motion was made by Chief David Erwin and seconded by David Cagigal to approve the open session meeting minutes, as amended. **Motion carried.**

- On page 2 under the WSP agency report, the second line should read “Currently, we have 170 agencies on the system with 4000 individual users.”
- On page 5 under the DATCP agency report, the first line should read “Our Division ~~management~~ of Animal Health group is running through some field exercises using USDHS-funded decon equipment along with some classroom training.”

6. First Responder and agency reports.

- WSP (Superintendent J.D. Lind): Nothing to report.
- Capital Police (Captain Todd Kuschel): I just want to note that I was involved in the LNO training for the last couple of days at DMA. The training focused on the interaction between the military and the civilian personnel. There were also representatives from WSP, DNR, DOA, and DOC at this training. It was really good training. At first, I talked to LTC Eastman asking why I needed to be at this training. Now I understand some of the complexities of the military and how they have to coordinate with us. As an Incident Commander this has really helped me. Incorporating the civilian piece into this training was very valuable.
- DHS (Dr. Jonathan Meiman): 1) We have stood up a limited incident command system for a *Salmonella* Heidelberg outbreak. We have had 12 cases in the state with 21 cases nationwide so far. This is a more severe illness. We are working with the CDC and DATCP to



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investigate this and get it under control. 2) On the infectious disease side, we are ramping up for the influenza season. We are expecting a spike in cases. The activity is low at this time as the flu vaccine is matching up well. 3) Our planners have finalized the Emergency Management Response Plan. This response plan is Ebola specific; however, it can be applied to other emerging diseases. It allows us to stabilize and isolate as well as to coordinate with our neighbors in the event of a highly pathogenic outbreak. Further, the Statewide Mass Casualty and Fatality Plan has been finalized. 4) We continue to work on the Statewide Burn Surge Plan and that is coming along nicely. We anticipate beginning training on it in the next year. 5) Lastly, there is a new report issued by the *Trust for America's Health*. They have looked at the amount of support and dollars spent per capita in each state. Wisconsin has ranked above average in the nation and we do this on a shoestring budget.

- DNR (David Woodbury): 1) We continue effective coordination efforts with WEM on the use of duty officers in the call center. The duty officers will hold a joint meeting on January 9, 2017. We have been receiving positive response from everyone on this joint effort. 2) We continue to monitor ice jams and ice flows. As the weather warms and cools we will see more of these.
- WEM (Brian Satula): 1) I will be participating in an After Action Review of the Republican National Convention plan on January 19 - 20 2017. This is being conducted by NEMA and will be a public report. The report will cover just the basics and it will be focused on how we coordinated. 2) A lot of auditing by FEMA is going on with a focus on how we handle reimbursements. In fact, the City of Ashland was audited during the disaster response and recovery this past summer. 3) I participated on a regional call with FEMA Region V states. Retired General John Kelly has been nominated as the new head of USDHS. Craig Fugate will continue to serve at USDHS until the inauguration. At the FEMA Region V level, Andrew Velasquez III has stepped down and Janet Odeshoo is currently the Acting Regional Administrator.
- DCI (Jason Smith): Nothing to report.



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- DATCP (Michael Linsley): 1) We are continuing to work with WSP and DHS on animal diseases. 2) We continue to monitor highly-pathogenic avian influenza (HPAI) activities in Asia and Europe.
- DOA (David Cagigal): Nothing to report.
- Badger Sheriffs Association (Sheriff Nate Dreckman): Nothing to report.
- Public Service Commission (Chairperson Ellen Nowak): Nothing to report.
- Wisconsin Chiefs of Police Association (Chief Steven Riffel): Nothing to report.
- DOC (Patrick Hughes): Nothing to report.
- Fire Services (Chief Kevin Bierce): Nothing to report.
- APWA-WI (Bruce Slagoski): Nothing to report.
- Chair Dunbar: 1) This afternoon there will a ribbon cutting ceremony for the new SEOC, JOC, and Cyber Facility at DMA. This new facility is an Operations Center with a lot of capacity for training, exercising, and responding. This has been a community effort and I am very excited about this. The Cyber Facility is not open yet but will be housing a new Joint Cyber Unit in conjunction with the Illinois National Guard. Lt. Governor Kleefisch and Senator Tammy Baldwin will be in attendance at this ceremony. 2) Kudos to WEM and all partners on the recent EMAP accreditation for the state. 3) The Inauguration will be held on January 20, 2017 in Washington, D.C. The D.C. National Guard has put together a large contingent of guard members from across the country to support this event. 4) We are in the process of wrapping up the 2016 Annual Report.

7. Working Group reports.

- Joint Services Working Group (Mark Michie): Nothing to report.



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- CI/KR Working Group (Greg Engle): I have two items. 1) We are hosting six regional CIKR workshops in January and February 2017. Those are going to be opportunities for state, local, and private partners to come together to talk about power outages and how we maintain critical infrastructures. We will be focusing on the issue of power outage and how to continue critical services like water during a power outage. 2) We have recently been given access by FEMA to “Eagle Eye”. This is used by the U.S. Department of Energy to monitor power outages. We have four personnel that will have access on a pilot basis so that we can learn how this system can be useful in this state.
 - Wisconsin Cyber Strategic and Planning Working Group (David Cagigal): 1) Cyber XVI brought together the SLTT, the Wisconsin National Guard, and private sector cyber response team members for a successful training exercise in November 2016. The plan for 2017 will be to do another exercise that will prepare cyber team members and tie in to the cyber portion of the “Dark Sky” exercise in May of 2018. 2) Work continues, with the help of WEM and the Wisconsin National Guard, on the Cyber Incident Response Annex. This Annex will update the previous Cyber Annex and include improvements from the Cyber Disruption Response Strategy. 3) The NGA Cyber Security Summit will be in California in March 2017.
 - Comprehensive Response Working Group (Brian Satula): We have two lines of effort that we are working on. One is the THIRA and the other is air operations. I will defer to the upcoming briefings on these topics.
 - Information Sharing Working Group (Chris DeRemer): Nothing to report.
8. Briefing by WEM on modifications to the Threat and Hazard Identification and Risk Assessment (THIRA).

Briefing by Chad Atkinson, WEM Catastrophic/All Hazards Planner. See Attachments #1 and #2, 12/21/2016 HLS Open Meeting Minutes. The THIRA is part of a national effort to bring data-driven decision making to emergency preparedness. It is intended to support informed decisions, prioritize resource investment, validate capabilities and improvements, and communicate the importance of preparedness to stakeholders. The THIRA also sets the capability baseline for the State Preparedness Report (SPR). I note that the THIRA/SPR are



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requirements for the Preparedness Grant Program and funding which includes the Homeland Security Grant Program (HSGP) and the Emergency Management Performance Grants (EMPG).

As background, the March 2011 Presidential Policy Directive 8 (PPD-8) established the National Preparedness Goal. The FY 2012 Federal Grant Guidance established the THIRA as a requirement for certain preparedness grants. The 2013 Comprehensive Preparedness Guide described the process for identifying threats and hazards and setting capability targets for each core capability. The 2013 Comprehensive Preparedness Guide expanded the THIRA process to include estimation of resources needed to meet capability targets. The September 2015 National Preparedness Goal updated core capabilities and added a new core capability which is Fire Management and Suppression.

This year's THIRA is an update to the previous 2015 THIRA. The 2016 update has focused on aligning the THIRA with the EMAP Process, incorporating the THIRA as the required risk assessment component of the 2016 update of the Wisconsin Hazard Mitigation Plan as well as data updates, reviews, and revisions of applicable content. The THIRA process consists of four steps. Step 1 involves the identification of the threats and hazards of significant concern. Two key factors are the plausible likelihood of an incident and the significance of the threat or the hazard effects. Step 2 utilizes context descriptions that outline the time, place, and conditions in which the threats or hazards occur. The descriptions are informed by subject matter experts, probability analysis, and statistical analysis. To meet the needs of both the THIRA and the Wisconsin Hazard Mitigation Plan, the context descriptions include the nature of the hazard, history, probability, impact and mitigation potential, a catastrophic scenario, and a summary risk analysis. The context description for each threat and hazard was reviewed, the supporting data updated, and the applicable content reviewed and revised as necessary by subject matter experts. Step 3 looks at capability targets that define success for each core capability based on the threat and hazard contexts developed in Step 2. The capability targets should be specific and measurable with consideration of impacts and desired outcomes. The Comprehensive Response Group reviewed and revised core capability targets based on the previous year's exercise and response experience, an analysis of last year's THIRA/SPR by USDHS, and the inclusion of preventive radiological/nuclear detection targets. Step 4 used the resource requirements that are expressed as a list of NIMS-typed resources or other standardized resources needed to successfully manage the identified threats and hazards. The Comprehensive Response Group reviewed and revised the resource requirements subject to the core capability targets.



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With completion of the 2016 THIRA update, we developed the State Preparedness Report (SPR) which is a self-assessment of the state's current level of preparedness relative to the capability targets identified in the THIRA. The SPR is based on the previous year's SPR and improvements (or issues) over the preceding year. This is an opportunity to capture improvement and experience such as the large-scale Miles Paratus exercise, the REP drills, SEOC elevations, and the extensive outreach via WICAMS. The THIRA and SPR are required to be submitted online using the Unified Reporting Tool (URT) by the end of December 2016. Those with access to E-Sponder will find the final draft posted at Wisconsin E•SPONDER Home ► Shared Documents ► All Documents.

- Chair Dunbar: Thank you for all the multi-agency collaboration and support on these documents.

A motion was made by David Woodbury and seconded by David Cagigal to approve the THIRA and SPR. **Motion carried.**

9. Briefing by the Air Operations Working Group on a new concept of operations.

Kevin Wernet (WEM) started off the presentation. See Attachment #3. 12/21/2016 HLS Open Meeting Minutes. This will be a group presentation due to the technical nature of this topic. The Air Operations Working Group came out of the Miles Paratus exercise. We were in the process of developing a concept but Miles Paratus was the proof of concept. We wanted something we could use in real life. When it comes to the use of drones, the Capitol Police deal with this frequently. We put a working group together made up of Capitol Police, WSP, DNR, WiDOT, WEM, and the Wisconsin National Guard. We looked at the key role of the Duty Officer and how to develop a better response on a day-to-day basis. We concurred that the WEM Duty Office will be the central point of contact for aviation requests throughout the state. These requests require very close coordination and are time sensitive. The intent is to launch a conference call within minutes of the request. On that conference call we can decide who is best suited to respond to the request with available assets. We had a drill on this yesterday and it took



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15 minutes to get an alert, 15 minutes later we looked at the request, and then had assets that would be available within 100 minutes. We used a team approach.

Detective Christopher Litzkow (Capitol Police) took over the presentation. The Capitol Police handles the UAS component and is the point of contact for unmanned aircraft. With a ground search, you search the ground and unfortunately requests for air assets come in too late. You want to use air assets quicker and it is quickest with drones. The Capitol Police has built a network of trained first responder drone operators who can operate within a 60-minute response time. We need to have awareness. WEM needs to be the point of contact for all aviation requests, whether it is for manned or unmanned aircraft. You need to call the WEM Duty Officer.

Kevin Wernet continued. We put together a process to establish priorities for the WEM Duty Officer. We also need the ability to query systems and use the closest resource. The Air Coordination Group (ACG) developed a plan using the collective knowledge of the group. We merged best practices and aligned it with other plans. The ACG is a state-level management asset that coordinates the use of fixed, rotary wing, and UAS aircraft during response efforts. This collaborative effort is sizeable and scalable. Seventy-five percent of these response efforts can be done with a plan; you can add the details and separate aviation assets by altitude. You also want to use common radio frequencies. This is scalable from just the Duty Officer to a complex incident. Our concept is for the Duty Officer to coordinate and to ensure agency coordination. We can use Eugene Essex as a subject matter expert. You can also have a stand-alone command post to coordinate.

Eugene Essex (DOA COOP/COG) entered into the discussion. You can look at the chart for how this works. This can be handled from IMT objectives or from EOC operations. You can rely on the GIS folks to build the mission. You can push it back to the Civil Air Patrol. It is a hub and spoke operation. You can get LNOs from all areas. The PAD can be anywhere as it has reach back capabilities. It can also be co-located with an Incident Commander running air operations.

Colleen Hermans (WEM) took over the presentation. I can give you three examples of imagery types used for GIS integration. We used this for Miles Paratus and also for the recent flooding in



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Wisconsin. The three imagery types include: Oblique, Nadir, and Photogrammetric. With Nadir, you look right down on the site. We have applied this but we need a process as to where we can put the images. We can take the real images and message it for a story map. We propose using DAART as an imagery “container” because other governmental agencies can use it to upload images. DAART is not proprietary and is funded by NGB. We can secure it with a code to lock it down.

Kevin Wernet finished the presentation. We can provide situational awareness to search & rescue as well as to the command post on the ground. This can also provide raw data to county emergency managers. The WSP has made an investment in iPads and cameras. Each agency bring resources and assets to compliment efforts.

- Capitol Police (Captain Todd Kuschel): This effort has removed silos in a very short period of time.
- Chair Dunbar: Situational awareness is needed for emergencies at all levels. The UAS/UAVs are becoming more prevalent. The Capitol Police are extraordinary with their drone capabilities especially with their cameras.
- COOP/COG (Eugene Essex): We can have pictures within six hours of the aircraft launch.
- Chair Dunbar: As a foot stomp, you can share before and after pictures after an incident.

10. Other business.

None.

11. Set date, time, and place of next meeting.

- Chair Dunbar: The next Council meeting is tentatively scheduled for Wednesday, January 18, 2017 at DMA.



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10. Adjournment

A motion was made by Chief David Erwin and seconded by David Cagigal to adjourn the meeting. **Motion carried.**

Meeting adjourned at 10:16 AM.