



**State of Wisconsin
Homeland Security Council**

SCOTT WALKER
Governor

MAJ GEN DONALD P. DUNBAR
Homeland Security Advisor

Department of Military Affairs
2400 Wright Street
Madison, WI 53704

608.242.3075

Open Session Meeting Minutes

Department of Military Affairs
2400 Wright Street, Classroom 230
Madison, WI

Wednesday, February 19, 2014
9:38 AM – 10:55 AM

Members present: Chair Major General Donald Dunbar (DMA), Dr. Henry Anderson (DHS), Susan Buroker (DATCP), David Cagigal (DOA), Chief David Erwin (Capitol Police), Superintendent Stephen Fitzgerald (WSP), Sheriff David Mahoney (Badger Sheriffs Association), Phil Montgomery (PSC), Chief Steven Riffel (Police Chiefs Association), Brian Satula (WEM), Bruce Slagoski (APWA), and David Woodbury (DNR).

Members absent or excused: Chief Bradley Liggett (Fire Services), David Matthews (DCI), and Ed Wall (DOC).

Alternates present: Diane Christen (DHS), Eugene Essex (DOA), Andrew Kell (PSC), Captain Todd Kuschel (Capitol Police Brevet), Michael Linsley (DATCP), Pat O'Connor (WEM), Jennifer Price (DCI), and Lieutenant Paul Wolfe (WSP).

Others present: Randi Milsap (DMA), Chris Kozak (DMA), Jeff Anderson (US Attorney's Office), Kristina Boardman (DMV/DOT), Kelly Bradley (DMA), Chris Brown (STAC), Ruben Cardenas (STAC), Chris Diller (DMA), Greg Engle (WEM), Lori Getter (WEM), Col Julie Gerety (DMA), Lisa Heitman (US Attorney's Office), Maj David Hellekson (DMA), Michael Hinman (DMA), Bob Kelley (USDHS), Lara Kenny (WEM), Shannon Ladwig (WEM), BG Mark Michie (DMA), Bill Nash (DOA), Dallas Neville (US Marshal), Neil Saxton (STAC), Hal Sommer (TSA), and Hannah Vogel (Governor's Office).

9:38 AM: Re-convene in open session



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5. Announcement of closed session discussion and action

Chair Dunbar recapped closed session, which included agency and working group confidential intelligence reports, approving the January 15, 2014 closed session minutes, and a strategic briefing on intelligence and threats.

6. Review and approval of January 15, 2014 open session meeting minutes

A motion was made by Phil Montgomery and seconded by Brian Satula to approve the open session meeting minutes, as presented. **Motion carried.**

7. First Responder and agency reports

- WSP (Superintendent Stephen Fitzgerald): 1) We have been coordinating with the Governor's Office and the Federal Motor Carrier Safety Administration to exempt propane trucks from hours of service limits, International Registration Plan (IRP) requirements, and fuel (IFTA) waiver in order to deal with the propane shortage. I believe that we achieved our goal and avoided a major catastrophe on that issue. 2) Also, the State Traffic Operations Center (STOC) and the Wisconsin Department of Transportation are setting up tabletop exercises to take place from late April to early May. We will be focusing on work zones and tourism. 3) We are currently conducting pre-event planning for upcoming weather event exercises.
- Capitol Police (Chief David Erwin): Our community policing program is moving forward. We are also working at establishing a baseline of security in our state buildings, some of which hold 800 to 1,000 employees. We have done over 75 active shooter training sessions so far and people have been very receptive.
 - Capitol Police (Captain Todd Kuschel): I am developing a joint team along with Eugene Essex at the Department of Administration in order to update the COOP/COG plans for all of our buildings. We are trying to cover all aspects of security: from physical upgrades (i.e. window frosting, panic buttons, and cameras) to electronic protection and staff education. We just started this project a



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week or two ago and already have finished reviewing two buildings.

- Capitol Police (Chief David Erwin): Recently, a gentleman with some mental health issues threatened to kill himself and others at the Department of Health Services building. This raised the question of how we would be able to send warning notifications to all of our state buildings during such incidents. We are developing an internal BOLO alert system which distributes this information.
- Chair Dunbar: This is a great idea but it seems ambitious. How long do we expect these building reviews to take?
- Capitol Police (Captain Todd Kuschel): It shouldn't take over a year.
- DNR (David Woodbury): We have 200 lesser assessments that we have done internally on our own facilities. Would you want access to that information?
- Capitol Police (Captain Todd Kuschel): Yes, we will take it.
- DHS (Dr. Henry Anderson): 1) The flu case trend-line is starting to curve downwards, although we are still seeing some moderate activity. This year's vaccine is working well but unfortunately we have the same vaccination levels as last year. Vaccination rates are up in patients over the age of 65, while the rate is under 20% in 18 to 25 year-olds. We are going to keep working on improving that rate. 2) The Global Health Security Agenda received a boost of \$14 million in the 2014 budget to aid in monitoring disease outbreaks worldwide. One of the primary ways that diseases enter the United States is through airplane travel, so it is important that we watch developments outside our borders. This is an initiative to watch, although it has not received much press yet. 3) Regarding the recent recall on Uncle Ben's Infused Rice, it appears that the spate of rashes experienced by several schoolchildren after consuming the product is linked to overdoses of niacin. The symptoms were reported in three Texas schools this month and there were similar incidents in Illinois and North Dakota last year. There was some concern that the contaminated product might have entered Wisconsin, but there have been no outbreaks in the state and the recall seems to have been effective.



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- DNR (David Woodbury): 1) Our fire suppression people are developing a forest mobilization plan for the upcoming summer. 2) In terms of the Incident Management Teams (IMTs), we hope to have them set up by July 2014. We would like to update the Council at an upcoming meeting. 3) We are holding our Spring preparedness meeting next week which will bring together sixteen different agencies to examine our resources, personnel, and standard operating procedures in case of flooding or other weather events. 4) In the past month, we have also worked with the Department of Justice to hold six active shooter tactical trainings at our local centers in the northern part of the state. 5) Finally, our dam safety personnel participated in a national exercise on the cyber and physical threats to dams. This was a week-long exercise and a detailed report on it just came in this morning.
 - WEM (Pat O'Connor): We would update the Council on the IMTs at the April 2014 meeting.
 - WEM (Greg Engle): We had three people participate in the dam safety exercise but there were some technical difficulties.
 - DNR (David Woodbury): Lastly, we expect more details on the Algoma water treatment plant incident in the near future.
- WEM (Brian Satula): 1) On February 25-26, 2014, we will be conducting a workshop to prepare for our July 29th Radiological Emergency Preparedness exercise at the Prairie Island Nuclear Generating Plant. 2) The 2014 Wisconsin Tactical EMS Summit is coming up on March 6-7, 2014 at the Chula Vista Resort. We will be developing protocols and procedures for field deployments and are working on a pilot program to make sure that first responder units have tactical EMS units attached to them. There will be breakout sessions on how to develop tactical EMS teams and on how to operate in mass casualty and active shooter incidents. This will be the second such summit that has been held. 3) Finally, there is a handout in your folders on the Governor's Conference on Homeland Security and Emergency Management being held on March 18-20, 2014 at the Paper Valley Hotel in Appleton. See Attachment #1, 2/19/2014 HLS Open Session Meeting. We have a very interesting keynote speaker, Mr. Kurt Schwartz, coming to



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speak about the Boston Marathon bombing.

- Chair Dunbar: Kurt Schwartz is the Homeland Security Advisor for the State of Massachusetts. I have seen his presentation before and it is very worthwhile to attend. He goes over some great lessons learned and they are very applicable here in Wisconsin, even though it is a different state.
- DCI (Jennifer Price): Nothing to report.
- DATCP (Susan Buroker): We have been spending a lot of time on our propane shortage initiative. I will ask Michael Linsley to brief on that.
 - DATCP (Michael Linsley): At the peak of the propane shortage, we were fielding 20 calls per day. A total of 121 separate complaints were filed regarding propane dealers failing to honor their delivery contracts. We had two dealers in Northern Wisconsin who were failing to deliver propane but we cleared that up as quickly as possible. The main peak of complaints hit in the last week of January 2014 and we were working with the US Department of Agriculture to get supplies out as quickly as possible. Some of the dealers were upset that we were intruding into their operations but once we made it clear that this was meant to deal with an emergency situation and not to undercut their business they became more accepting. On a separate issue, we are also looking into purchasing a transportable wash tunnel to decontaminate agricultural equipment.
- DOA (David Cagigal): I have an update on the progress of the state's 2013 cyber security awareness training plan. See Attachment #2, 2/19/2014 HLS Open Session Meeting. For many cyber threats the last line of defense is our people. State agencies were asked to have their employees complete four courses/videos which only took eleven minutes. The Cabinet Secretaries watched all four videos. Unfortunately, we encountered a few hurdles with cyber security awareness training in 2013. Of the nineteen state agencies, 58% had the training in place, 32% are planning to introduce training in 2014, and 10% have been noncommittal. We had a lesser impact with the seventeen boards, offices, and commissions that identified that 12% have training in place, 6% are planning to introduce



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training in 2014, and 82% have been unresponsive. One of the lessons learned from the 2013 security awareness training is that we need training beyond the four core training modules. Leadership also needs to positively communicate the importance of this training, monitor compliance with the training, and continually reinforce the message. The plan for 2014 is to simplify this computer-based training. There will be a single sign-on with the same Wisconsin Enterprise ID used for email as well as eleven common core modules required for all agencies. This training can be built upon as we will offer thirty-five optional modules. We intend to minimize the administrative burden on state agencies and to improve the ability to report. The cost is \$1.75 per training seat. We need to reinforce the sense of urgency to complete this training. The “vaccination” provided by this training does not ensure that we can prevent everything but it may reduce the risk. We will also continue to support the Cyber Security Summit in 2014 if we decide to have one.

- DOA (Bill Nash): We have seen a change in behavior in the last several months. In December 2013, we had a phishing attempt and thirteen people clicked on a link and gave credentials. Yesterday, we had another phishing attempt but only two people clicked on the link. This may have been reduced based upon the cyber security awareness training or due to the time of the day (i.e. morning versus afternoon).
- DOA (David Cagigal): We block 96% of attacks but 4% get in. If emails are hijacked, we need it reported to us so we can disable IDs quickly. The state employee is the “front door” to an attack. Once an attacker is in, we are vulnerable.
- DOA (Bill Nash): We also have the ability to report these attacks back to industry so that they can update the filters. It is important to report these attacks to your email administrator or helpdesk so that this information can be shared. This is where sharing is a good thing.
- DMA (Michael Hinman): You mentioned that the cost is \$1.75?



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- DOA (David Cagigal): Yes. The training will cost \$1.75 per person. The Department of Administration will cover the cost of the training for the smaller agencies but the larger agencies will be responsible for paying for the program. The deadline for completing the training will be the end of the calendar year. Non-users do not need to take the training. However, if you have a Wisconsin Enterprise ID and password, you must participate.
- DMA (Chris Diller): Do you have a plan for communicating these requirements out to all of the state agencies?
- DOA (David Cagigal): Yes. That is being taken care of.
- Chiefs of Police Association (Chief Steven Riffel): We held the 2014 Wisconsin Police Leadership Foundation Mid-Winter Training Conference on February 9-12, 2014 at the Wisconsin Dells. There were approximately 550 participants. Chief Jed Dolnick has now been named the president of the Wisconsin Chiefs of Police Association and I have taken a position as the president of the Wisconsin Police Leadership Foundation. I will be staying in my member seat at the Wisconsin Homeland Security Council.
- Badger Sheriffs Association (Sheriff David Mahoney): We held our Badger State Sheriff's Association Conference last week in Madison. We focused on updating our "Sheriffs Helping Sheriffs" initiative, as it has been two years since it was last revised.
- APWA-WI (Bruce Slagoski): 1) We are working on setting up an electronic dispatch system in Beloit and have created a layout in conjunction with the local police and fire services. Once we have the system set up, we will see how it works and pass along our information. 2) The winter weather has been rough on public works departments. There has been a shortage of road salt and it has been a struggle to find new supplies. For example, we put in an order for 1,200 tons of salt and have only been able to secure 200 tons and that is coming out of Quebec. This means that there has been a lot of sand being used, which is bad for our streams but needs to be done. Suppliers have been trying to bring in more salt by ship but the ice on the waterways is stopping a lot of them from making it through. With this deep freeze, we are also preparing for a bad spring with all the snowmelt. Rock County is going to be holding a webinar to start preparing for future flooding.



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- PSC (Phil Montgomery): What does the spring 2014 flooding forecast look like?
- WEM (Pat O'Connor): The flooding forecast looks minimal through April 28, but there is an 80% chance of minor flooding on the Yellow River. Everything depends on how the snow melt goes. If it is long and gradual, there should not be a problem. If everything heats up quickly or if we have a period of hot evenings where we shed a lot of snowpack, we could see ice-jams blocking rivers and some major flooding.
- DNR (David Woodbury): Don't forget, we had a perfect melt in 2008 but then we took a lot of heavy rain in the summertime and everything flooded anyway.
- Public Service Commission (Phil Montgomery): Nothing to report.
- Fire Services: No representative present.
- DOC: No representative present.

8. Working Group Reports

- Joint Services Working Group (BG Michie): We held our quarterly meeting this past month which had our largest attendance yet. Brig Gen Randy Thompson came in to talk about the yearly Patriot exercises at Fort McCoy, which are a great learning event for the ten thousand plus soldiers involved. Mitch Ross from STAC briefed on the "If You See Something, Say Something" campaign. There are a lot of National Guard soldiers in the state, so giving them this training puts more eyes on the ground. Captain Ledger briefed on the Wisconsin Employment Resource Connection (WERC) program for veterans.
 - DMA (COL Julie Gerety): The good news is that we finalized the charter for the Great Lakes Advisory Council. Brig Gen John McCoy and I hope to meet with the General Dunbar to go over the document and to discuss our upcoming meetings.
 - Chair Dunbar: The WERC is developing a way to reach out to veterans. One of their big initiatives is to reduce unemployment amongst our Army veterans and



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already it is down to 5% from 10%. There has been a lot of success in partnering with private industry and law enforcement to find jobs for these servicemembers.

- Badger Sheriffs (Sheriff David Mahoney): Send them our way. We have a lot of openings we are looking to fill with qualified veterans.
- CI/KR Working Group (Greg Engle): 1) The 2015 NIPP data call was held last week. Nominations for the Level I and II infrastructure list are due by May 9, 2014. We also met with Tim Weller and learned that states can now nominate food and agriculture sites for the list. We hope to reach out to DATCP to see if we can coordinate with them. 2) The US Department of Homeland Security is trying to move on a federal initiative called the Infrastructure Protection Gateway, which was designed to consolidate data collection. However, there have been some concerns about data protection and privacy issues so the program has been delayed.
- Cyber-Security Working Group (David Cagigal): 1) We have been working through our “To Do” list from the 2013 Cyber Security Summit. One of these tasks was to conduct a Managed Security Services Request for Proposal (RFP). The top scoring proposers will be invited to the next phase in the procurement process in March 2014. 2) We are also looking to increase the number of DOA/DET cyber security personnel. Unfortunately, we only have three positions available when we estimate we need between ten and twelve slots. We are taking our lead from Maryland, Michigan, and Minnesota, who have been the states really focusing on this. Currently, Michigan has thirty personnel on their cyber security bench. 3) DET has finished updating the contact information in our call-tree notification system that can send out mass voice or text alerts. We will be scheduling an unannounced test prior to the next Council meeting for all DET employees. 4) Next, we have been prioritizing state systems for restoration in the event of an emergency. This has included working to incorporate the concepts that Michigan uses in its ‘Red Card’ program and we have been talking to people there every month. 5) Our COG Director Eugene Essex has been developing a Request for Proposal for a system to automate, integrate, and track interdependencies enterprise-wide for COOP plans and IT Disaster Recovery.



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- DOA (Eugene Essex): This is a system which would allow us to keep a good handle on how each agency works as well as the interdependencies in case we need to provide recovery operations.

Cyber-Security Working Group (cont.): 6) Finally, the Working Group is developing a communications plan to increase citizen cyber awareness. The intent is to develop materials similar to those used by the State of Michigan and other cyber security leaders. The rollout of this strategy will be coordinated with the October Cyber Awareness Month campaign and will draw attention to the ReadyWisconsin website.

- Comprehensive Response Working Group (Brian Satula): At our next meeting on March 5, 2014, we are going to be discussing complex incidents and sequencing as well as how we can fit all of our different CUSEC initiatives together. Currently, 20 states are working on the capstone New Madrid Earthquake exercise scheduled for June 2014. There are 18 identified points of information needed in the case of a catastrophe, including facets such as utilities, shelters, and hospitals. On credentialing, for example, we are moving forward and plan on talking with law enforcement agencies to develop procedures for credentialing uniformed personnel. All of this data will eventually be aggregated into one report. We have mainly been working on the Emergency Management Assistance Compact (EMAC) side of things. I want to give a shout-out to the Wisconsin State Patrol, the Wisconsin National Guard, and Fire Services for working so hard to put together mission-ready packages for EMAC. Discussions have been centered on how to brief, deploy, and withdraw these units from another state as well as developing correct National Incident Management System (NIMS) typing to input these packages into the system. However, we also have some additional legal issues to deal with since the bulk of our resources are located at a local level (i.e. building inspectors and debris management). On a separate note, we have had a mini-complex incident in the form of the recent propane shortage. I'll turn it over to my issue expert, Pat O'Connor.
- WEM (Pat O'Connor): Since mid-January 2014 we have been working with the Department of Administration on a response to the propane shortage. We have been making weekly calls to county emergency managers to keep them apprised of the situation. At one point, we coordinated the delivery of some additional propane from dealers further south to Marinette County in order to cover a



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delivery gap there. We have also assisted in the creation of Assembly Bill 770, which would provide for a loan mechanism to assist with emergency costs in the winter. The bill still has to be voted on but it would be nice to have that cushion during price spikes like this. Otherwise, it can become very difficult for some members of society to pay for the fuel they need to survive. We have already seen a run on food pantries in some areas as people try to balance their increased heating expenses.

- Information Sharing Working Group (Jennifer Price): Nothing to report.

9. Strategic Update by the WI Department of Transportation on the REAL ID Program

Presentation by Kristina Boardman, Director of the Bureau of Field Services at the Wisconsin Department of Motor Vehicles. See Attachments #2 and #3, 2/19/2014 HLS Open Session Meeting. The REAL ID Program stemmed from the recommendations of the 9/11 Commission and was passed as an Act of Congress in 2005. Starting on January 14, 2013, the Wisconsin Department of Motor Vehicles began issuing compliant REAL IDs to its customers. Wisconsin was one of the first eleven states to enter into full compliance with the Act. Even now, only twenty-two states are compliant with the law. In Wisconsin, 303,000 REAL IDs have been issued since the start of the program. Customers have a choice between the traditional ID or the REAL ID and so far 22% have chosen to be compliant. We focused on putting the word out so that people know that they need to bring in additional documentation if they wish to receive a compliant REAL ID. Eventually, REAL ID will be enforced at the federal level. Enforcement will begin in restricted DHS/NAC areas in April 2014, followed by restricted areas in all federal buildings in July 2014 and extending to semi-restricted areas in federal facilities by January 2015. No sooner than 2016, REAL ID will also be necessary for aircraft boarding unless one also has a second form of identification. All of the paperwork (including passports) being turned in with REAL ID applications is checked behind the scenes to verify its legality. Currently, there is a 'gold star' marking on compliant REAL IDs. However, we expect there will be a design change in 2015 or 2016 when our license contract expires.

- DHS (Dr. Henry Anderson): With all of these deadlines coming up within the next few years, how will everyone be able to get through the system in time? I



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know that my driver's license is not yet REAL ID compliant. My license is valid but not compliant.

- DMV (Kristina Boardman): Driver's licenses are replaced on an eight-year cycle. Our hope is that people will make the transition during their normal renewal so they do not have to come in mid-cycle to obtain a compliant REAL ID. We will have to wait and see.
- Chair Dunbar: It appears to me that Wisconsin is entirely compliant with the REAL ID law and faces no roadblocks besides people voluntarily choosing not to be compliant.
- DMV (Kristina Boardman): Choosing a REAL ID is voluntary, but we would like to make sure that people are able to make an informed choice about which license they want when they come to the DMV. They need to understand any potential consequences of their choice.

10. Review, Discussion, and Approval of the Report to the WI Homeland Security Council on the State of Geospatial Information Sharing in Wisconsin

Discussion led by Chris Diller, GIS Coordinator for the Department of Military Affairs. See Attachments #4 and #5, 2/19/2014 HLS Open Session Meeting.

- DMA (Chris Diller): Now that everyone has had time to review the Report to the Wisconsin Homeland Security Council on the State of Geospatial Information Sharing in Wisconsin, my goal here today is to open the floor for questions, comments, and concerns about the document. I have already been in some discussions with David Cagigal about implementing the report's recommendations after it is approved.
- DOA (David Cagigal): I have reviewed the report with Chris. The timeframe estimates in this report are very reasonable and they have even identified responsible agencies for carrying out each subtask. Some of these reforms will



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need a statutory change but this is something that should be done. We hear stories all the time about problems with the current data exchange system.

- WEM (Pat O'Connor): From an emergency management perspective, getting GIS information from the local levels and layers can be very difficult.
- DMA (Chris Diller): I can think of at least one instance during a disaster when an organization asked us to read and sign a three-page agreement in order to get access to their GIS data. That simply should not happen during an emergency. Hopefully, this report can get some action on the issue by bringing it to the attention of executive level staff.
- DOA (David Cagigal): We want to create a pathway to this type of information so everyone has a clear way to retrieve it. Standardization of data is critical. The Land Resources Council has been marching towards common standards for parcel mapping. This is becoming a reality for us. The Division of Enterprise Technology can set up a centralized repository so that everyone could then access this information.
- DMA (Chris Diller): Wisconsin is only one of nine or ten states without some form of centralized GIS data exchange. When Wisconsin Act 20 was passed it provided for a statewide parcel map. The state has always been a leader in modernizing local level GIS information but we have failed to bring that innovation to the state level. There may be Wisconsin Act 20 funding available for this project.
- Chair Dunbar: I am not sure that all of these recommendations are relevant to the Council. We are talking about dealing with many inputs coming from both local and private partners. Could we get an opinion on what the state could actually share from this data?
- DMA (Randi Milsap): We could potentially waive the restrictions on sharing information under Executive Order, since the local agencies are unwilling to freely share the data.



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- APWA (Bruce Slagoski): The APWA conference is coming up soon. Would it be helpful to come forward and talk about it there?
- Chair Dunbar: Discussion is always good, but I need to understand the concerns that these local level agencies have with sharing this information.
- DNR (David Woodbury): It's not just about their concerns. Local agencies have a fundamentally different view of what constitutes an emergency than we do and they place restrictions accordingly. Executive order authority is the quickest and most efficient way to get this problem solved.
- DMA (Randi Milsap): When the governor uses an executive order, it also sends a strong message about the issue's importance.
- DNR (David Woodbury): It may seem heavy-handed but it is the best way to proceed.
- Chair Dunbar: I still think we need to have a sit-down meeting in order to get a grasp on the privacy and home rule concerns that we are dealing with here.
- DOA (David Cagigal): We can take this proposal and vet it in the Department of Administration before bringing it back here.
- Chair Dunbar: Do we have a set of standards for the GIS data that would be coming in from all these local agencies? Could we even use it? I am aware that high end GIS software was used to show the Joplin, MS area before and after the tornado.
- DOA (David Cagigal): That category of GIS information is a science unto itself that includes everything from parcel identification maps to Department of Transportation road maps to aerial photography. Higher levels of sophistication involve layering these maps and blending them together. However, we have no chance of doing any of this manipulation if no one is sharing the data.



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- DMA (Chris Diller): This is not an issue of technology as we have the capability to do this right now.
- Chair Dunbar: Are we asking the right group? The federal government has a whole network of satellites that must generate GIS data.
- DMA (Chris Diller): It is like layers of an onion. 75% of all the data that we would want to use is generated and stored at the local level. We use federal data when we have holes in the data we receive from other sources. However, the local level GIS information is the best data.
- DOA (David Cagigal): I will take this report and get a Department of Administration response. Currently, we have seventy-two counties who all want you to sign different exchange forms in the heat of an emergency. Is that what we want?

11. Other business

- Chair Dunbar: The 8th Annual Wisconsin Counterterrorism Conference is coming up in June 2014. There is a flyer in your folders and I encourage everyone to consider attending that event. See Attachment #6, 2/19/2014 HLS Open Session Meeting.

12. Set date, time, and place of next meeting

- Chair Dunbar: We normally hold our meetings on the third Wednesday of the month but this will conflict with the upcoming Governor's Conference on Homeland Security and Emergency Management. Therefore, we will forgo our March 2014 Council meeting and come together again in April.

There will be no Council meeting in March 2014. The next Council meeting will be held on Wednesday, April 16, 2014 from 9:00 am to 11:00 am at DMA.



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13. Adjournment

A motion was made by Superintendent Stephen Fitzgerald and seconded by Chief David Erwin to adjourn the meeting. **Motion carried.**

Meeting adjourned at 10:55 AM.