



**State of Wisconsin
Homeland Security Council**

SCOTT WALKER
Governor

MAJ GEN DONALD P. DUNBAR
Homeland Security Advisor

Department of Military Affairs
2400 Wright Street
Madison, WI 53704

608.242.3075

Open Session Meeting Minutes

Department of Military Affairs
2400 Wright Street, Classroom 230
Madison, WI

Wednesday, September 18, 2013
10:10 AM – 11:00 AM

Members present: Chair Major General Donald Dunbar (DMA), David Cagigal (DOA), Chief David Erwin (Capitol Police), Superintendent Stephen Fitzgerald (WSP), Chief Steven Riffel (Police Chiefs Association), Brian Satula (WEM), and Ed Wall (DOC).

Members absent or excused: Dr. Henry Anderson (DHS), Susan Buroker (DATCP), Chief Bradley Liggett (Fire Services), Sheriff David Mahoney (Badger Sheriffs Association), David Matthews (DCI), Phil Montgomery (PSC), Bruce Slagoski (APWA- WI), and David Woodbury (DNR).

Alternates present: Deputy Chief Dan Blackdeer (Capitol Police), Diane Christen (DHS), Chris DeRemer (DCI Brevet), Andrew Kell (PSC), Brian Knepper (DNR), Michael Linsley (DATCP), Pat O'Connor (WEM), and Lieutenant Paul Wolfe (WSP).

Others present: Brian Hagedorn (Governor's Office), Randi Milsap (DMA), Kelly Bradley (DMA), LTC Alec Christianson (DMA), Chris Cole (FBI), Dennis Drazkowski (WDOT), MSgt Stephanie Ekhoﬀ (DMA), Greg Engle (WEM), Lori Getter (WEM), Lisa Heitman (US Attorney's Office), Michael Hinman (DMA), COL Julie Gerety (DMA), Paul Kanter (US Attorney's Office), Bob Kelley (USDHS), Elizabeth Makowski (US Attorney's Office), Mark Michie (DMA), Dallas Neville (US Marshall), and Tim Weller (USDHS).

10:10 AM: Re-convene in open session.

After convening in open session, the Council took a short break.

10:11 AM: David Woodbury left the meeting.



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6. Announcement of closed session discussion and action.

Chair Dunbar recapped closed session, which included agency and working group confidential intelligence reports, approving the August 21, 2013 closed session minutes, a strategic discussion on the Presidential Executive Order on Improving Chemical Facility Safety and Security, and a strategic briefing on intelligence and threats.

7. Review and approval of July 17, 2013 and August 21, 2013 open session meeting minutes.

A motion was made by Chief David Erwin and seconded by David Cagigal to approve the open session meeting minutes for both July 17, 2013 and August 21, 2013. **Motion carried.**

8. First responder and agency reports.

- WSP (Superintendent Stephen Fitzgerald): Nothing to report.
- Capitol Police (Chief David Erwin): Deputy Chief Dan Blackdeer is in charge of a pilot program looking at emergency notification systems for the Capitol. The program has desktop pop-up alerts as well as using landline emails and mobile apps. This is customizable, so people can respond back to the alert. We can capture information on the number of responses, who responded, and from where. Right now we are looking using this at the Capitol, then expanding it out. This will be a phased approach.
- DHS (Diane Christen): As an update on the Hospital Preparedness Alerting/Resource Tracking system, the hospital program is transitioning to new vendor (Intermedix) for the Wi TRAC (Wisconsin Tracking Resources Alerts and Communications) system which is used for emergency communications among hospitals and partners. The new system is more robust and has broader capabilities, such as patient tracking, hospital incident command center, mass casualty incident tracking and alerting, and the ability to track Health Care Coalition resources such as equipment, beds, PPE, medical surgical supplies, ventilators, dialysis centers, long-term care facilities, etc. The program began hospital staff training this week with the intention of finishing all training in late fall 2013. Our



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goal is to go live before the first of the year. We will reach out to other partners for system use in the upcoming months.

- DNR (Brian Knepper): Nothing to report.
- WEM (Brian Satula): I will turn this over to Lori Getter for an update on September Preparedness Month and Cyber Month.
 - WEM (Lori Getter): 1) For Preparedness Month, we have Public Service Announcements (PSA) airing across the state. 2) Regarding Cyber Month, we continue to receive monetary contributions from agency partners. We are using the Wisconsin Radio Network which has seventy-two radio stations. We produced two great PSA spots which have been picked up nationally by USDHS and the MS-ISAC. We were able to get economical radio “buys” where we get 2-3 PSAs aired for each one we buy. We have a budget of \$30,000 - \$40,000 for this campaign. 3) The STEP Program received a \$15,000 donation from AT&T which will provide emergency preparedness training and kits to 10,000 fifth grade students across the state. This will kick off next month.
- WEM (Pat O’Connor): 1) As an update on the recent Presidential Declaration for the June flooding, we received Public Assistance for eight counties and one tribe. A Joint Field Office (JFO) with FEMA is open in Madison for the Public Assistance program. We also have JFOs located in Boscobel and Ashland. To date, we have received 135 requests for Public Assistance. FEMA provides 75% of the eligible costs and the state and applicant each provide 12 ½%. We are looking at \$9 million in damage to the public infrastructure. We also will be getting hazard mitigation grant funding which is 20% of the total estimated amount of the disaster assistance. 2) Six counties were named in a US Small Business Administration disaster declaration for storm damage that occurred August 6-7, 2013. Property owners may be eligible for low interest loans. 3) Members have been selected for the Type II IMT teams.
 - WEM (Brian Satula): We had 51 applicants for the Type II IMT teams. One applicant withdrew. All but five applicants were selected but we will maintain the



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list of the non-selectees for future membership. The members have been divided into two teams. The Incident Commander and Deputy Incident Commander for each team will be going to Michigan next month for further training.

- DOC (Ed Wall): Is there an IMT at DOC?
- WEM (Pat O'Connor): We are talking to them.
- WEM (Brian Satula): They would be a Type IV IMT team.
- WEM (Brian Satula): We are monitoring the widespread flooding in Colorado. The only requests for assistance have been on the National Guard side for search and rescue assets. We have had no requests on the EMAC site yet.
- DCI (Chris DeRemer): Nothing to report.
- DATCP (Michael Linsley): Nothing to report.
- DOA (David Cagigal): 1) Since October is Cyber Month, we are encouraging state agency information security awareness training. DOA has been supporting this initiative. We are using the SANS program that provides over 35 two-to-five minute training modules for \$1.60 per student. For agencies with 1,000 staff, we recommend contracting directly with SANS for this training. For agencies with fewer than 1,000 staff, DOA will consolidate the requests to obtain the \$1.60 rate. DOA can also assist local units of government to obtain this price. This is not a one-time event but a wave of training. 2) We are also encountering problems with the shortage of Information Technology (IT) people. The “Gray Tsunami” has begun and we are in a very competitive environment. We are putting a strategy in place to address this. We are looking at a strong program for recruiting IT professionals; interns, recent graduates (Entry Level) and experienced IT professionals. We are also looking at internet sites for experienced IT professionals as well as alumni services from UW-Madison, UW-Whitewater, and Madison College (MATC). 3) Integrated business continuity. When I started my job as the Chief Information Officer (CIO), my title was current but the information was not. We need to



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look at organizational resilience management by developing systematic and coordinated activities and practices through which we manage our operational risks and the associated threats and impacts. These strategies must be sustainable, practical, and remain relevant over time. An organization's management team needs the ability to document and maintain their clinical and business recovery (CBR) plan. The CBR plans must be sustainable, principled, responsible, practical, consistent, supported, and integrated. Ultimately, we need to achieve a CBR "steady state". Management must be engaged to use scalable, proven methods and tools to initiate sustainable CBR planning that starts simple and grows over time. We need to advocate to protect our critical state assets. This starts with a Business Impact Analysis (BIA). The question is what potential threats can impact the state's business and how do we plan, mitigate, and recover from these threats. The models that can be utilized are set forth in more detail in the PowerPoint notes in your packets. See Attachment #1, 09/18/2013 HLS Open Session Meeting.

- Chiefs of Police Association (Chief Steven Riffel): Nothing to report.
- DOC (Ed Wall): Nothing to report.
- Public Service Commission (Andrew Kell): Nothing to report.
- Badger Sheriffs Association: No representative present.
- Fire Services: No representative present.
- APWA-WI: No representative present.
- Chair Dunbar: 1) As a reminder, the National Critical Infrastructure Plan (formerly NIPP) will be coming through the GSAB. We will pass this through to Council members. 2) USDHS is continuing its quadrennial homeland security review. 3) The GSAC is coordinating its focus on the increased threat from people and products as well as the movement of large containers. They are looking for the ability to share information with the federal partners. 4) The 2013 WI Homeland Security Annual Report is being coordinated through LTC Alec Christenson. We will be presenting this



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report to Governor Walker at a later date. 5) The Cyber Summit is scheduled for October 11, 2013. I appreciate all the help from around the table. I'll turn this over to Mike Hinman for more details.

- DMA (Mike Hinman): The 2013 Wisconsin Cyber Security Summit will be held October 11th and will be held at Marquette University in Milwaukee. The full agenda is available online. We will be kicking off the Summit with the Chief Counsel of the South Carolina Dept. of Revenue who will address their recent hacking experience. The keynote address will be from William Pelgrin who is the MS-ISAC. During lunch, we will listen to comments from Richard Stiennon who is a columnist on IT security for Forbes Magazine. These presentations will dovetail nicely with developing a cyber strategy and action plan. The goal of the Summit is to develop an action plan for key outcomes. The Summit is scheduled from 8:00 am to 4:00 pm and the cost covers meals and parking. This has been a great partnership with Marquette University.
- Chair Dunbar (continued): We will have the FBI in attendance and an InfraGard panel with the private sector. The Summit will cover the entire gamut. The theme for the Summit is where does the state of Wisconsin fit in during a cyber event and what is our role to play. There will be five working groups charged with developing a report by the end of February 2014. The report will be provided to this Council and the Governor. Questions to be asked include but are not limited to: does law enforcement have the tools it needs; and should cyber be part of the WI Homeland Security Council. There will be future summits as we move forward. I am very excited about this. I would like to recommend that we make this Cyber Summit the October 2013 WI Homeland Security Council meeting. No official action will be taken but a quorum of members may be present. 6) Regarding the flooding in Colorado, a prepared state has to be ready. No one expected the widespread flooding. My counterparts in Colorado have done a phenomenal job; without their preparedness it would have been worse.

9. Working Group Reports.

- Joint Services Working Group (BG Michie): 1) We sat in on a USDHS government



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affairs teleconference yesterday. They have a new online tool “IdeaScale” on the USDHS website. 2) The National Infrastructure Protection Plan is now in draft form and is due to the President by October 10, 2013. 3) The Cyber Security Framework is also in draft form. 4) There is a new online tool called “IP Gateway”. It will have a huge database of all completed infrastructure assessments and will be open to state, local, and tribal agencies around the first of the year. You need to register and get training to use this site.

- USDHS (Tim Weller): The “IP Gateway” is a special event incident tracking tool. If you have a special large event you can enter it and get CIKR. It takes scenarios and builds up data and CIKR in the area. It can help you in the EOC and can help you get set up.
- CI/KR Working Group (Greg Engle): 1) There is a new National Critical Infrastructure Plan that involves five frameworks. We will be reviewing and providing feedback on the Plan. 2) We continue to build on the CI/KR Workshops. We are planning three more workshops that will bring together public and private sectors that would be impacted by a long-term power outage. 3) The draft of the THIRA will be finished in October and is due December 31, 2013. It will have minimal updates. There has been new guidance on the State Preparedness Report with very tight deadlines.
- Cyber-Security Working Group (David Cagigal): With regard to the National Cyber Security Review, USDHS has partnered with the Center for Internet Security's Multi-State Information Sharing and Analysis Center (MS-ISAC), the National Association of State Chief Information Officers (NASCIO), and the National Association of Counties (NACo) to produce the second Nationwide Cyber Security Review (NCSR). The review period will commence October 1, 2013 and end November 30, 2013. Wisconsin will participate. At the November 2013 Council meeting, I would like our CISO and CTO to brief the Security Roadmap.
- Comprehensive Response Working Group [formerly Inter-Agency Working Group] (Brian Satula): Nothing to report.
- Information Sharing Working Group (Chris DeRemer): Nothing to report.



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10. Other business.

None.

11. Set date, time and place of next meeting.

The Council will informally meet on Friday, October 11, 2013 at the 2013 Wisconsin Cyber Security Summit at Marquette University in Milwaukee, WI. This meeting will be for information purposes only and no official business will be transacted.

12. Adjournment.

A motion was made by Ed Wall and seconded by David Cagigal to adjourn the meeting. **Motion carried.**

Meeting adjourned at 11:00 AM.