



**State of Wisconsin
Homeland Security Council**

SCOTT WALKER
Governor

MAJ GEN DONALD P. DUNBAR
Homeland Security Advisor

Department of Military Affairs
2400 Wright Street
Madison, WI 53704

608.242.3075

Open Session Meeting Minutes

Department of Military Affairs
2400 Wright Street, Classroom 230
Madison, WI 53704

Monday, February 15, 2016
2:10 PM – 2:42 PM

Members present Chair Major General Donald Dunbar (DMA), Dr. Henry Anderson (DHS), David Cagigal (DOA), Chief David Erwin (Capitol Police), Sheriff David Mahoney (Badger State Sheriff's Association), Chief Steven Riffel (Wisconsin Chiefs of Police Association), Brian Satula (WEM), Secretary Ed Wall (DOC), and David Woodbury (DNR).

Members absent or excused: Superintendent Stephen Fitzgerald (WSP), Chief Bradley Liggett (Fire Services), David Matthews (DCI), Chairperson Ellen Nowak (PSC), Bruce Slagoski (APWA-WI), and Michelle Wachter (DATCP).

Alternates present: Chris DeRemer (DCI Brevet), Eugene Essex (DOA), Andrew Kell (PSC), Brian Knepper (DNR), Michael Linsley (DATCP), Pat O'Connor (WEM), Jennifer Price (DCI), Jason Smith (DOC), Major Chuck Teasdale (WSP), Chuck Warzecha (DHS), and Lieutenant Paul Wolfe (WSP).

Others present: Randi Milsap (DMA), Kelly Bradley (DMA), LTC Tim Covington (DMA), Greg Engle (WEM), Lori Getter (WEM), Jackie Guthrie (DMA), Michael Hinman (DMA), Diep Hoang Johnson (DHS), Jay Jurci (DCI), Lara Kenny (WEM), Todd Pritchard (WEM), Katie Reinfeldt (DMA), Steve Roberts (DMA), and Ed Rooney (DHS/TSA).

2:10 PM: Re-convene in open session

8. Announcement of closed session discussion and action.



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Chair Dunbar recapped the closed session, which included approval of January 20, 2016 closed session minutes, agency and working group confidential intelligence reports, a strategic briefing by the Wisconsin Department of Health Services on three emerging mosquito-borne viruses, a strategic briefing redefining the Cyber Security Working Group and enhancing the charter, a strategic briefing by Wisconsin Emergency Management on Wisconsin's annual risk profile by the US Department of Homeland Security, and a strategic update on WiWatch and the "If You See Something, Say Something" campaign.

9. Review and approval of the January 20, 2016 open session meeting minutes.

A motion was made by Secretary Ed Wall and seconded by Chief David Erwin to approve the January 20, 2016 open session meeting minutes, as presented. **Motion carried.**

10. First responder and agency reports.

- WSP (Major Chuck Teasdale): 1) Governor Walker signed 2015 Wisconsin Act 137, effective May 5, 2016, which allows the Wisconsin Department of Transportation to issue a permit for the transport of radiological materials in the state and which also requires an escort by the WI State Patrol. 2) The MACH (Mobile Architecture for Communications Handling) system currently has 139 users including WEM, WING, and DNR. We have 36 county/local agencies pending to come on line. MACH is a great communications platform and resource management tool. It was created to assist with significant and critical events. 3) The State Patrol has begun using WI-CAMS. We expect full implementation by June 2016.
- Capitol Police (Chief David Erwin): 1) The Active Shooter training program continues and has been updated. The Dane County Chiefs of Police met recently and discussed different active shooter programs. The FBI uses "Have a plan, adopt a plan, and practice the plan". I have incorporated some of the other materials into my presentation. I am still traveling the state with this presentation and the class sizes tend to be large. A lot of schools are also reaching out to me for this training. 2) The Capitol Police has recently acquired its own K-9 named "Cola". Cola is a specialty dog trained as a vapor wake detection K-9. These dogs are trained to detect body worn explosives on a moving target. They detect the specific odor of explosives, weapons, and ammunition as mixed with body scent. The K-9 officer went to



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six weeks of training at Auburn University and recently came back. You will see this dog on the Capitol premises; especially when we have events. We will also be doing training at malls, airports, and other venues.

- Chair Dunbar: Does the dog go home with the K-9 officer?
- Capitol Police (Chief David Erwin): Yes. The dog wears a nice vest that says “Don’t pet”. It is a cute dog that is not vicious looking; it meets all our criteria. We will begin using the dog tomorrow.
- DHS (Dr. Henry Anderson): Nothing to report.
- DNR (David Woodbury): 1) We set up a briefing with our DNR Secretary and top Administration Officers on the seriousness of cyber security. They received a detailed explanation of the Cyber Disruption Response Strategy that was given to the Council earlier this year. 2) There will be a second go around with security assessments at our facilities. We have about 240 facilities but we will do a self-assessment first. Once we determine what sites are most vulnerable, we will do a walk through with Capitol Police. 3) We will be participating in the Spring 2016 preparedness meeting. We have 16 programs that are going through realignment within the Department so we are not sure about the final layout. 4) We are still working on a 24/7 call center. We have a good relationship with WEM and have been handling WEM’s duty officer calls for nine hours a day. We are still short of a full-time capability for a 24-hour call center. We hope to have some recommendations by July 2016. It will be determined if there is state funding.
- WEM (Brian Satula): 1) The Governor’s Conference on Emergency Management and Homeland Security will be March 9-10, 2016 in Appleton at the Paper Valley Hotel. There is a pre-conference training on March 8. Early registration has ended but we are still taking registrations. 2) As an update on the 1033 Surplus Property Program, WEM is standing up a 1033 Program Working Group. WEM’s Emergency Police Service Deputy Director Todd Nehls is chairing the group with the assistance of Lara Kenny and Caitlin Snyder from WEM. Other members include Lieutenant Paul Wolfe of the State Patrol, Jason Smith from Department of Corrections, Brian Knepper of the Department of Natural Resources, Jody



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Wormet of Department of Justice, Fontana Police Chief Steve Olson representing WI Chiefs of Police Association, and Eau Claire County Sheriff Ron Cramer representing the Badger State Sheriffs Association. The representative from the Police Executive Group will be determined. 3) As an update on WI-CAMS, there are over 8,200 credentialed personnel in this system. They represent approximately 1500 organizations. We had over 2000 individuals registered last month. The next step is state access control with one badge. We now need to vet this through the system.

- DOA (David Cagigal): Are you trying to replace the current state ID badge with this badge?
- WEM (Brian Satula): Yes.
- DCI (Chris DeRemer): It is sometimes necessary to issue IDs to broadcast engineers. Can they be incorporated into WI-CAMS?
- WEM (Brian Satula): Absolutely. We need to use IDs for trusted agents and those with specific responsibilities in certain areas. This badge is designed for all responders to a major incident.
- DOA (David Cagigal): Are you considering incorporating this into a standard badge for all state employees?
- DOA (Eugene Essex): Yes, it could be incorporated into a standard badge.
- DOA (David Cagigal): I have concerns about badge readers.
- Chair Dunbar: On the federal side, we use our CAC cards for getting into a building as well as logging onto our computers. They have become the coin of the realm.
- WEM (Brian Satula): The CAC card needs a badge reader. We want to get away from that. We could move to the chip card which is a Tier 1 level, but right now we are in the Tier 2 and Tier 3 levels. Every year it needs to be updated by the trusted partner.



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- DOA (David Cagigal): The problem is that there are so many badge readers and there is a cost to keep them updated.
- DMA (Jackie Guthrie): Why can't you use Apple technology that uses the thumb print?
- DHS (Dr. Henry Anderson): That is until you cut your finger and have a scar.
- WEM (Brian Satula): We will look at biometrics in the future.
- DCI (Jennifer Price): Nothing to report.
- DATCP (Michael Linsley): On February 6, 2016, Dr. Darlene Konkol, Wisconsin Assistant State Veterinarian and I provided a presentation to the Wisconsin National Guard (WING) senior staff covering the following matters: a) the National Veterinary Stockpile exercise and wash tunnel demo in 2015; b) the role of the WING during the Spring 2015 High Path Avian Influenza response; c) potential future roles for the WING during an animal disease event; d) discussion items from the November 2015 foot and mouth disease tabletop exercise; and e) High Path Avian Influenza response equipment procured via homeland security grant funds and the current status of the draft Memorandum of Understanding with Camp Williams/Regional Emergency All-Climate Training Center (REACT) to store, maintain, train, and share key pieces of this equipment.
- DOA (David Cagigal): As an update on the 9-1-1 centers, we are counting and assessing how many there are. We intend to meet on February 24, 2016 with the 9-1-1 centers. We also need to understand what technology they currently use. Dane County has gone to text now and many doors will be open to them with a NextGen system. We are ready to assist and will show them what we have done with the State Data Center. This is a new pathway and functionality.



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- Wisconsin Chiefs of Police Association (Chief Steven Riffel): With the recent change in law legalizing concealed switchblades and knives, we are trying to get out relevant information to the law enforcement community.
- Fire Services: No representative present.
- Badger State Sheriff's Association (Sheriff David Mahoney): We are working with David Cagigal on 9-1-1 center cyber security.
- DOC (Secretary Ed Wall): Nothing to report.
- PSC (Andrew Kell): Nothing to report.
- APWA-WI: No representative present.
- Chair Dunbar: 1) The National Homeland Security Consortium has drafted an Issues Brief to create awareness of existing, evolving, and emerging challenges that require the attention of our elected officials. This is especially important during the upcoming Presidential election cycle. They are gathering questions on major issues to present to the presidential candidates to get their feedback and to communicate to those candidates about the issues we are facing. I will send the Issues Brief out to you; it's our chance to comment. 2) For my law enforcement and fire colleagues, Harley Davidson is offering free safety training for all members of the military, law enforcement, firefighters, and the first responder community. I will get this information out to the Council. 3) I recently attended a briefing on the First Responder Network Authority (FirstNet). FirstNet has been created by Congress to provide emergency responders with the first nationwide, high-speed, broadband network dedicated to public safety. I think now is the time to get a briefing on this issue and to address the Governor about this initiative. The Governor can opt out of the system. I would like Brian Satula to coordinate a future briefing on FirstNet to the Council.

11. Working group reports

- Joint Services Working Group (LTC Tim Covington): Nothing to report.



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- CI/KR Working Group (Greg Engle): Nothing to report.
- Cyber Security Working Group (David Cagigal): Nothing to report.
- Comprehensive Response Working Group (Brian Satula): The Working Group last met in December 2015. We skipped the January 2016 meeting to give everyone more time to work on the State Mobilization Plan for resources.
- Information Sharing Working Group (Chris DeRemer): Nothing to report.

12. Update on Privacy Officer research.

Briefing by Randi Milsap. As a follow-up to the last Council meeting, I had my law student look into approaches other states have used for agency privacy regulation. See Attachment #1, 02/15/16 HLS Open Session Meeting. There is basically three ways that states are implementing privacy regulation. The first way is a Chief Privacy Officer (CPO). This position varies state to state but the typical tasks include working with state agencies, developing privacy policies, and monitoring privacy implications with new and changing technology. Some CPOs lead a state privacy team. The second way is with specific state legislation. Most state laws encompass the creation of policy practices, standards, and procedures that they want uniform in each state. The state of New York requires that when an agency collects personal information they must notify that individual with the name and contact information of the agency official responsible for those records, the legal authority for the data collection, and the purpose for the collection and uses of that information. California has established a Department of Technology that is supervised by the State Chief Information Officer that has the authority to rank state agencies based on an information security risk index and can also audit agencies to ensure compliance with privacy standards. Ohio requires state agencies to designate an agency employee as the data privacy point of contact. The third way is by a Governor's Executive Order. In 2000, the Governor of the state of Washington ordered state agencies to develop procedures and practices for disposal of confidential records. In 2016, the state of Washington Governor established an Office of Privacy and Data Protection to create best practices and train state agencies and employees. In West



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Virginia, the Governor created a Privacy Team with the authority to audit privacy programs and design privacy standards and policies. Any questions?

13. Other Business.

- DMA (Jackie Guthrie): The President's budget calls for a \$460 million decrease in preparedness grants and a \$46 million decrease in homeland security grants.

14. Set date, time, and place of next meeting.

- Chair Dunbar: The next regular meeting of the Council will be Wednesday, March 16, 2016 from 9:00 am to 11:00 am at DMA.

15. Adjournment.

A motion to adjourn was made by Brian Satula and seconded by Secretary Ed Wall to adjourn the meeting. **Motion Carried.**

Meeting adjourned at 2:42 PM.