



**State of Wisconsin  
Homeland Security Council**

TONY EVERS  
Governor

MAJ GEN PAUL E. KNAPP  
Homeland Security Advisor

Department of Military Affairs  
2400 Wright Street  
Madison, WI 53704

608.242.3075

**Open Session Meeting Minutes**

Joint Force Headquarters (JFHQ)  
2400 Wright Street,  
Room 230  
Madison, WI 53708

Tuesday, September 12, 2023  
9:01 AM – 9:20 AM

**Members Present:** Chair Maj Gen Paul Knapp (WING), Chief David Erwin (Capitol Police), Natalie Easterday (DHS), Shane Goss (DNR), Tina Virgil (DCI), Kelly Smithback (DATCP), Trina Zanow (DOA), Chief Michael Steffes (Chiefs of Police), Sheriff Mark Podoll (Badger Sheriffs), Meagan Wolfe (Election Commission), Kara Pennoyer (PSC), Chief Jeffrey Norman (Milw. PD).

**Members absent:** Greg Engle (WEM), Chief Kevin Bierce (WI State Fire Chiefs), Jared Hoy (DOC), Supt. Tim Carnahan (State Patrol).

**Alternates present:** Katie Sommers (WEM), Joshua Nolte (DOC).

- 1) Call to Order/Roll Call.
  - a) The meeting was called to order at 9:01 AM.
  - b) Roll call was taken, and a quorum was present.
- 2) Opening Remarks.
  - a) Major General Knapp welcomed members.



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- 3) Review and Approval of May 9, 2023, Open Session Meeting Minutes.
  - a) Motion by Supt. Tim Carnahan, seconded by Kelly Smithback, to approve the minutes.
  - b) Motion carried.
  
- 4) Agency Update
  - a) DOA – Trina Zanow.
    - i. DOA submitted its cybersecurity plan to the State and Local Cybersecurity Grant Program (SLCGP), which is implemented by the Cybersecurity and Infrastructure Security Agency (CISA) and the Federal Emergency Management Agency (FEMA).
      - (1) At least 80% of the federal funds awarded under the SLCGP are passed through to local entities.
      - (2) Last month, the SLCGP released a document outlining the funds available for Fiscal Year (FY) 2023.
        - (a) DOA is looking at the next steps for applying for funding.
  - b) DATCP – Kelly Smithback.
    - i. In July and August, DATCP participated in the Point Beach exercise.
    - ii. DATCP thanks DMA and WING for participating in the Homeland Defense Center.
  - c) State Capitol Police – Chief David Erwin.
    - i. No update.
  - d) Chiefs of Police – Chief Mike Steffes.
    - i. No update.
  - e) DCI – Tina Virgil.
    - i. Prescription Drug Take-Back Day will be on October 28, 2023, DCI thanks partners



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- in advance.
- f) WEC – Meagan Wolfe.
    - i. WEC had its first fully in-person meeting, WEC thanks partners, especially Capitol Police, for providing security.
    - ii. WEC thanks WEM and the Wisconsin Statewide Intelligence Center (WSIC) for assisting with new designations provided in the FY 2023 Homeland Security Grant Program (HSGP) for election security.
  - g) WEM – Katie Sommers.
    - i. WEM thanks partners for participating in the Point Beach exercise, which went smoothly with no findings.
    - ii. In September, WEM will be partnering with railroads to provide train derailment training, which will be available to state and local partners.
    - iii. In November, drills in the State Emergency Operations Center (SEOC) will focus on a Hazardous Materials Management (HAZMAT) derailment scenario.
  - h) GOV – Mel Barnes.
    - i. The Governor’s Office thanks partners for participating in the 9/11 and State Day of Service and Remembrance.
  - i) Badger Sheriffs – Sheriff Mark Podoll.
    - i. No update.
  - j) Milwaukee PD – Chief Jeffrey Norman.
    - i. Milwaukee PD thanks its partners for their assistance and preparation for the first Republican National Convention (RNC) presidential debate.
  - k) DNR – Shane Goss.



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- i. No update.
  - l) PSC – Kara Pennoyer.
    - i. Kara Pennoyer introduced herself as the new council member for the PSC.
  - m) DOC – Joshua Nolte.
    - i. At the end of the month, DOC will have its annual disturbance plan meeting.
  - n) DHS – Natalie Easterday.
    - i. Respiratory Syncytial Virus (RSV) is beginning to circulate.
  - o) DMA – Major General Paul Knapp.
    - i. DMA got the Wisconsin Interoperable System for Communications (WISCOM) approved in the budget.
      - (1) \$45 million will be allocated in the first biennium.
      - (2) DMA is working with L3Harris on final negotiations.
    - ii. DMA did not get a counterdrug airplane approved in the budget.
    - iii. DMA requested an Office of Homeland Security, which did not get approved in the budget.
- 5) Set the Date, Time, and Place of the Next Meeting.
- a) Confirmed next meeting will be November 14<sup>th</sup>, 2023, at 9:00 AM.
- 6) Adjourn Open Session to Go into Closed Session at 9:30 AM.
- a) Motion to go into closed session pursuant to Wis. Stat. § 19.85(d) by Chief David Erwin, second by Trina Zanow.
  - b) Motion carried unanimously.



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- 7) Reconvened in Open Session at 10:57 AM.
- a) Approval of May 9, 2023, closed session minutes.
    - i. Motion to approve by Kelly Smithback, seconded by Chief David Erwin.
    - ii. Motion carried; Major General Knapp announced that closed session minutes were approved.
  - b) Motion to adjourn by Chief David Erwin, second by Chief Michael Steffes.
    - i. Motion carried; open session adjourned at 10:57 AM.