



State of Wisconsin
Homeland Security Council

Governor
MAJ GEN AL WILKENING
Homeland Security Advisor

Department of Military Affairs
2400 Wright Street
Madison, WI 53704
608-242-3000

Open Session Meeting Minutes

**Department of Military Affairs
Classroom 230**

**Wednesday, May 17, 2006
9:44 a.m. – 10:57 a.m.**

Members present: Chair Major General Albert Wilkening (DMA), David Heinle (CapPol), Amy Smith (DNR), Johnnie Smith (WEM), and Dave Steingraber (OJA).

Members Absent or Excused: David Collins (WSP), Dr. Sheri Johnson (DHFS), Jim Warren (DCI), and Judy Ziewacz (DATCP).

Alternates present: Dan Blackdeer (CapPol), Carolyn Kelly (DCI), David Pabst (WSP), Steve Peterson (WEM), and Sue Reinardy (DHFS Deputy Secretary, Brevet Alternate), Robin Schmidt (DATCP), and David Woodbury (DNR).

Others present: Randi Milsap (DMA Legal Counsel), Lynn Rasmussen (DMA staff), Amy Kasper (Gov Office), Colonel Mark Mathwig (DMA staff), Lieutenant Colonel Tim Donovan (DMA staff), Captain June Dykstra (DMA staff), SFC Damien Schuerman (DMA staff), Rob Rude (WEM staff), Lori Getter (WEM staff), Keith Tveit (WEM staff), Jeff Hieb (U.S. Coast Guard), and Roger Morrison (FBI).

Quorum present.

9:44 a.m. – Convene in open session.

After convening in open session, the Council took a short break.

9:54 a.m. – Re-Convene in open session.

5. Announcements of Closed Session Discussion Action.

Chair Wilkening announced that the minutes for the April 19, 2006 closed session meeting were approved. Each agency provided its classified intelligence report and the Nationwide Plan Review / Peer Review Team Report was discussed. The Council received an update on the Intel/Fusion Center.

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6. Review and Approval of April 19, 2006 Open Session Meeting Minutes.

A motion was made by Amy Smith and seconded by Dave Heinle to approve the minutes from the April 19, 2006 open session meeting minutes. **Motion carried.**

7. Invited First Responder Updates.

- Kenosha County EM Director (Ben Schliesman): I have several questions. 1) Has there been any thoughts on putting together a joint WEM/WEMA Conference? 2) Is there any further guidance on NIMS compliance? Will WEM be issuing municipal Emergency Support Function (ESF) templates? 3) Will all homeland security equipment be required to be inputted into E-Sponder? 4) How do we identify the special needs population not in special facilities? Who will be running special needs shelters? 5) Will the next round of EPCRA funding be at the same level or at a decreased level? The State Legislative Bureau is formulating a Best Practices Survey with a focus on county and municipal emergency preparedness. I will be participating this week in a beta test of that survey before it is sent out next week. I am the only county Emergency Management director serving on the South East Regional Planning Commission. We are looking at commercial cell phone coverage and the co-location of cellular towers.
 - WEM (Steve Peterson): 1) We have not made decision on a joint WEM/WEMA Conference. 2) The NIMS Compliance Council is still working the issue and cannot dictate special categories. We ask you to look at that locally. 3) We have not mandated any requirements yet for E-Sponder. 4) We ask you to be patient on the EPCRA funding. We are continuing to meet to finalize a strategy for maintaining funding levels. We have a self-imposed deadline of mid-June / summer to finalize a strategy. We will have sufficient funds until mid-2008. At this time we anticipate no reductions but we will be soliciting assistance on any funding initiatives.
- Oneida County EM Director (Ken Kortenhof): 1) The marked repeater communications project is proceeding, Most equipment is in and being installed on communication towers. 2) We continue to work on NIMS compliance.
- Wisconsin State Fire Chiefs Assn (Bruce Fuerbringer): 1) We are working with Jerry Haberl on NIMS compliance. 2) The recent MABAS legislation is on a terrific track. We are excited about this effort and are getting the word out.
- Regional Response Team Network (Neil Cameron): 1) We are working on documenting our future budget proposals for the Regional HAZMAT Teams. 2) We continue to hear about frustrations with the Collapse/Rescue Teams. We anticipate difficulties defining the expectations and responsibilities between a state response versus a local response. 3) We are working through training issues. There are a number of players with the Vocational Technical Schools. We are hearing about frustrations with the end users. It will be difficult to get a unified agreement and we know some difficult decisions are coming. The State needs to step up, make a decision and move forward.

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- WEM (Keith Tveit): Nothing.

8. Briefing by WEM on Emergency Support Function, ESF #2, Communications.

Presentation by Rob Rude. See Attachment # 1, 5/17/06 HLS Open Meeting Minutes.

10:17 a.m. Carolyn Kelly (DCI) left.

- WEM (Johnnie Smith): ESF #2 was mentioned in the Peer Review and was found to be “Sufficient”.
- DATCP (Robin Schmidt): I feel there is a strong need for communications resource typing. We need to go to list of available equipment – not equipment in-house. DATCP does not have its own radio network frequency so we would have to borrow from other agencies.
- DHFS (Sue Reinardy): We are working with the 2-1-1 group to develop a business plan. Once completed the State will have to decide what can be funded. This system would fit into ESF #2.
- WEM (Rob Rude): The more information we can put in Emergency Communications Plan, the better.
- Regional Response Team Network (Neil Cameron): Are the radio frequencies in Appendix 1 current with the latest SIEC document?
 - WEM (Rob Rude): We believe it is designated appropriately.
- Regional Response Team Network (Neil Cameron): Did the nomenclature change? Can you show us how the naming has changed from old to the new list?
 - WEM (Rob Rude): Sure, we can do that.
- Regional Response Team Network (Neil Cameron): Where will the second ACU 1000 be housed?
 - WEM (Rob Rude): Both ACU 1000 units are housed at Volk Field.
- Regional Response Team Network (Neil Cameron): We need to house one of these units in the northern half of Wisconsin for a shorter response time?
 - WEM (Rob Rude): We need to review further. Our aim is a four hour travel time. We are still looking at a place to house.
- Regional Response Team Network (Neil Cameron): The four hour travel time is okay.

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- OJA (Dave Steingraber): There is a high density of these units in the South East Wisconsin area that could be redeployed. It may also make sense to re-locate one of WEM's units. We are still looking at setting a specific response time.
- WEM (Johnnie Smith): There is a potential of new technology that is more portable and that comes in a suitcase. We could locate this equipment with the WEM Fire Services Coordinator and the Emergency Police Services coordinator. This new technology runs approximately \$5,000 - 6,000 per unit.
- WEM (Rob Rude): We had vendors at the recent WEM Conference. We are looking at possible solutions.
 - General Wilkening: We will put distribution / purchase of communications equipment on a future Council agenda item.

9. Discussion on Conducting an Emergency Preparedness Drill in September 2006.

- General Wilkening: September is Preparedness Month. I will have WEM take the lead on a tabletop exercise at a date yet to be determined. This will be a statewide WMD / Pandemic Influenza Tabletop Exercise as our featured event in September and we will also present the Governor with Annual Report.
 - DHFS (Sue Reinardy): We have that as one of the deliverables from the Pandemic Influenza Summit. This tabletop exercise should be within the timeline established in our Memorandum of Understanding with U.S. Health and Human Services.
 - General Wilkening: We will find a common date that is good for everyone.

10. Discussion on Recent Midwest Summit on Homeland Security and Emergency management held in La Crosse, WI.

- General Wilkening: This was an excellent conference with a good venue that included Wisconsin, Minnesota and Iowa. There were high quality presentations. This conference was spearheaded by chiefs of police. All sessions were videotaped and will be studied by Harvard with a report to be issued. I am anxious to see the final report.
- OJA (Dave Steingraber): We are looking at this summit as a template for future seminars. This will be useful to help us learn to engage a public / private partnership. We need to scale down to urban center event. We felt some elements and services were missing. This could bring everyone together.
- WEM (Johnnie Smith): We did ours at the local level with facilitators working on national level. We have established planning groups in WEM's six regions to encompass public and private sectors. We will try to set up regionally.

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- General Wilkening: I strongly encourage local / private participation such as Manufacturers and Commerce and the Chambers of Commerce.
- Wisconsin State Fire Chiefs Assn (Bruce Fuerbringer): My Assistant Chief attended this conference. The Fire Services were severely lacking in involvement but it was a tremendous conference.

11. Update on MABAS and Disaster Relief Fund Administrative Rules

Presentation by Randi Milsap.

- MABAS: We had a great working group. The Administrative Rule has been developed. We are informally sending the draft out for comment and final tweaking. Under the MABAS legislation, we are required to submit the Rule to the Reviser of Statutes within 8 months of the Bill enactment. We will have the draft Rule completed and ready for submission within 2 ½ months.
- Disaster Relief Fund: We are still tweaking the emergency rule. We need to encumber the PECFA funds by June 30, 2006 or the funding for this fiscal year will lapse. We hope to publish the emergency rule within next week or two.

12. Other Business.

- General Wilkening: 1) WEM and DMA are leaning forward on forecasted severe weather. We want to take the next step by pre-positioning people and equipment to support disasters. 2) There is an upcoming event next week at the Point Beach Nuclear Power Plant. They will be visited by the Department of Energy and U.S. Homeland Security. 3) There will be a Homeland Security Summit in Washington, DC, on May 24, 2006. 4) The Homeland Security meeting next month will be in the morning with Executive level crisis communications training in the afternoon.
 - DMA (LTC Tim Donovan): 1) The Executive level Crisis Communications Workshop and overview will immediately follow the next Homeland Security Council meeting on June 14, 2006. It will be shaped to the current environment. The executive level briefing will be aimed at the WI Homeland Security Council, Secretaries of State Agencies, Public Information Officers and selected military officials. The second day will be hands-on training for PIO's. The location is to be determined.
 - General Wilkening: Attendance at this workshop is very important.
- WEM (Lori Getter): 1) we are constantly updating our distribution lists for the Disaster Situation Reports (SITREP). If you have staff that wants this report, please provide contact information to Lori.
- WEM (Johnnie Smith): 1) We had EMAC training in the State EOC last week. The concept was to prepare States in responding to catastrophic events and in supporting other states. We need to develop "A" teams to be able to respond in other states. We would like to get teams in place prior to

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upcoming Hurricane Season. We would like to reach out to other state agencies to expand these teams.

- OJA (Dave Steingraber): 1) We are waiting to hear from DHS on 2006 funding levels. The deadline is May 31, 2006. We don't expect all our requests to be fully funded. 2) The State Interoperability Committee will be meeting Thursday, May 24, 2006. We are looking at both regional and local initiatives. We are investing in upgrading radios for our first responders.
- DATCP (Robin Schmidt): 1) I attended the Midwest Partnership of Agricultural Security Conference recently. The concept of credentialing means different things to different services and sectors. We would like one model to be developed for consistency. 2) We are planning to host a tabletop exercise with law enforcement involving a large-scale quarantine and stop movement order. We are hoping to schedule this in late June 2006.

13. Set date, time and place of next meeting.

Next meeting will be June 14, 2006 at 10:00 a.m. at Volk Field. **Note: Subsequent to this Council meeting, the location and time of the June 14, 2006 Homeland Security Council meeting was changed to the Department of Military Affairs, 2400 Wright Street, Classroom 230, Madison, WI with the meeting time from 9:00 a.m. to 11:00 a.m.**

14. Adjournment.

A motion was made by Dave Steingraber and seconded by Johnnie Smith to adjourn the meeting. **Motion carried.**

10:57 a.m. – Meeting Adjourned.